

# केन्द्रीय विद्यालय गोमो

पो: गोमो, जिला: धनबाद, (झारखण्ड)

फोन: ०३२६-२४७२३१८, फैक्स: ०३२६-२४७२

ई-मेल: [kv.gomoh@gmail.com](mailto:kv.gomoh@gmail.com)

वेबसाइट: [www.kvgomoh.org](http://www.kvgomoh.org)



# KENDRIYA VIDYALAYA GOMOH

PO: GOMOH, DISTT: DHANBAD (JHARKHAND)

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WEBSITE: [www.kvgomoh.org](http://www.kvgomoh.org)

## APPLICATION FOR FIRM/SUPPLIER/SERVICE PROVIDER

### PART – I GENERAL INFORMATION

S.NO.	Information sought	Information to be Provided
1	Name of the Firm/Agency/Company ( In Block Letters)	
2	Date of Establishment/Incorporation	
3	Correspondence address	
4	Contact Number(s)	
5	Address of Head Office (if Separate and Telephone No.)	
6	Status Sole Proprietor/Partnership/Private Limited Company/Public Limited Company	
7	Name of the Proprietor/Partners/Directors	
8	Name of Chief Executive with his present address and Telephone Nos.	
9	Name of Representative(s) with Designation who would be calling on us and attending to our jobs	
10	Name of Bankers with address & telephone Nos.	
11	Is the Firm registered Under the Factories Act ? If so, State (a) Licence No. (b) Date of Last renewal of Licence (Copy of the licence to be enclosed) (c) PAN No. (d) ESIC No. if any (e) EPF Registration No. if any	
12	State the latest Income Tax Assessed year and the amount of Tax assessed (copies of last 3 years (IT Returns, Balance Sheets & Revenue A/c to be enclosed	
13	Turnover for last three financial years	FY 2014-15 FY 2015-16 FY 2016-17
14	Do you agree to make deliveries to Kendriya Vidyalaya within and out of Kendriya Vidyalaya Gomoh when so Desired?	
15	Do you agree to abide strictly by the Terms and Conditions of the Tenders and contracts ?	
16	If your firm is registered with any KV/KVS, RO/KVS, HQ or any other State/Central Govt. offices. Please give name (s) and address (s)	
17	Name, Addresses and Telephone Nos. of some of your most valued clients (Separate List may be attached)	
18	Mention any other specialties of your Establishment.	

**Note :** Please fill the form legibly in ink. If space provided is insufficient please type or write the replies on a separate sheet giving appropriate question number and attach it to the form.

I/We \_\_\_\_\_ request Kendriya Vidyalaya, Gomoh to consider inclusion or my/our name in the list of their approved firms/suppliers/service provider. I/We agree to give full satisfaction to the Vidyalaya in the event of their doing so.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

Signature with seal

Name : \_\_\_\_\_

Designation \_\_\_\_\_

**Note : The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at his absolute discretion without assigning any reason.**

I DECLARE THAT, THE FOLLOWING DOCUMENTS ARE ENCLOSED EITH THE HARD COPY OF THIS APPLICATION THAT IS MEANT FOR REGISTRATION FOR FIRM FOR 2017-18		
Copy of registration of firm/company shop	Yes	No
Copy of TIN(VAT)/GST Number Copy	Yes	No
PAN Number Copy	Yes	No
List of Articles that we can supply to the vidyalaya	Yes	No
Proof of 3 years performance of the company/shop	Yes	No

**DECLARATION**

I/WE DECLARE THAT THE INFORMATION FURNISHED ABOVE IS TRUE TO THE BEST OF MY/OUR KNOWLEDGE. I/WE UNDERTAKE TO INFORM KV, GOMOH AT THE EARLIEST ANY CHANGE IN THE DETAILS MENTIONED ABOVE.

I/WE HEREBY AGREE TO ABIDE BY THE CONDITIONS PRESCRIBED IN THE ENCLOSED STATEMENT.

THANKING YOU,

SEAL OF FIRM/COMPANY

Yours faithfully,

Signature with Date,  
Name and Designation of the Authorized representative  
of the Firm




## Tender Notice

### KENDRIYA VIDYALAYA, GOMOH REGISTRATION OF FIRMS AS APPROVED SUPPLIERS/VENDORS

#### TERMS AND CONDITIONS

1. Application submitted by the firm(s) in the prescribed "Application Form" for each group only will be accepted.
2. All pages of "Application Form" shall be signed by the authorized representative of the Firm.
3. KV Gomoh reserves the right to reject any application.
4. Preference will be given to those firms who are on the approved list of Govt. Dept. and Public Sector Undertakings of ISO Certificate holders or dealers authorized by manufacturers.
5. Intimation with regard to registration of the firm as "Approved Supplier" or otherwise will be communicated to each firm.
6. The registration as "Approved Supplier" will be kept valid for a period of 01 year. However, it will be reviewed, once in a year, eliminating firms which may have gone out of business Or whose performance has been found to be unsatisfactory.
7. Prescribed "Application Form" may be obtained from [www.kvgomoh.org](http://www.kvgomoh.org) or Vidyalaya Office as well.
8. In case of Accredited Agents and Authorised Delaers/Stockiest, satisfactory evidence from their Manufacturers shall be submitted alongwith the complete application form.
9. If KV registers any Firm as approved Supplier he has to supply the material at KV Gomoh Stores and he has to accept the KV Gomoh payment terms i.e. Payment shall be made by Cheque within 20 days from the date of supply of the material in good condition.
10. Firms/Manufacturers/Authorized dealers are requested to submit their e-mail address, in order to start e-procurement.
11. Any change in address, phone number, Fax No. shall be informed to KV Gomoh immediately, so as to have proper communication with these Firm/Manufacturers.
12. The documents that are to be submitted at the time or registration :-
  - (a) Registration of firm
  - (b) PAN Number copy
  - (c) Income Tax return 2014-15, 2015-16 & 2016-17

  
Offg. Principal

TICK THE AREAS IN WHICH THE FIRM WISHES TO PROVIDE THE SERVICE

1. Printing of Question Papers
2. Supply of Office Stationery
3. AMC for photocopier
4. AMC for Water Cooler
5. AMC of Computers
6. AMC of Air Conditioners
7. AMC for Water Purifiers
8. AMC for CCTV's
9. Printing of School Stationery
10. Supply of Gardening tools
11. Supply of Plants/seeding of trees
12. Supply of Plants pot (earthen/cement/plastic etc)
13. Supply of book binding services.
14. Supply of tent & decoration Material
15. Supply of electric Generator on hired basis
16. Supply of Audio & Video Gadgets on hired basis
17. Supply of computer peripherals
18. Supply of CCTV, DVR and other items related to CCTV
19. Supply of Lab Material, Lab equipment's (Physics, Chemistry, Biology, Maths Labs, Geography Lab)
20. Supply of musical Instruments
21. Providing services for repairing of Musical Instruments
22. Supply of fire Extinguisher
23. Providing services for refilling of fire extinguisher.
24. Supply of magazines, journals news paper
25. Supply of Books for Vidyalaya Library
26. Supply of Paint white wash materials
27. Supply of Hardware material
28. Supply of trophies, Mementos, Gift Items
29. Supply of Equipment of Children Playground and Fixing of equipment
30. Providing housekeeping and gardening services
31. Providing sanitation services.
32. Providing Security Services
33. Providing Bus/Van/Car etc. for transportation.
34. Providing Taxi for local journey
35. Providing Taxi outstation.
36. Supply of Photography services/Videography services
37. Welding Services.
38. Carpenter services
39. Supply of wooden & steel furniture
40. Supply of Air Cooler
41. Providing white washing services
42. Civil Repair
43. Electric Repair
44. Internet related services
45. Canteen/Mess/Refreshment services
46. Supply of Sports Items
47. Installation of CCTV's
48. Providing Rubber stamps, name plates, numbering machine
49. Supply of photocopv machine.